

Delta Christian School

Volunteer Criminal Record Check

Ministry of Justice's Criminal Records Review Program



All Delta Christian School volunteers aged 19 years or older must have a completed Criminal Record Check (CRC) and/or Vulnerable Sector Check on file with DCS to volunteer. Volunteers *must* be a parent or guardian of a Delta Christian School student. All volunteers are required to complete a CRC if they are serving Delta Christian School on or off school property. Volunteer positions include, but are not limited to:

- Lunch Supervisor
- Member of a DCS committee and/or Board of Directors
- Classroom Assistant
- Field Trip Driver and/or Field Trip Supervisor
- Sports Team Coach

Criminal Record Check (CRC) Submission Process:

Delta Christian School is enrolled in the Ministry of Justice's Criminal Records Review Program for volunteers. Under this program, there is no need to visit your local police station; you can easily complete your free Criminal Record Check online.

Individuals who are [eligible BC residents](#) will be required to use their [BC Services Card](#) to authenticate their identity as part of the Criminal Record Check process. If you are not eligible to use a BC Services Card for your identity verification, you will need to **email a copy of your photo ID to Tiffany Sever at tsever@deltachristianschool.org**. (Please note that CRC's submitted with a BC Services Card typically take about **1 week to process**, CRC's submitted without a BC Services Card typically take **15 or more business days to process**.)

Please click [here](#) for information on how to obtain a BC Services Card. Please click [here](#) for information on how to get the BC Services Card App. (You will need a smartphone to download the app.)

****** The Ministry of Justice will contact you directly if a manual Criminal Record Check or fingerprinting is required.

Once your CRC has been processed, a copy will be sent to Delta Christian School to keep on file for the duration of the individual's time as a DCS parent or until the CRC is no longer valid. (CRC's expire after 5 years)

To submit an online Criminal Record Check (CRC):

Click the link to start your CRC process: [Criminal Record Check Request](#) Your access code is: **9FDHC5PBB9**

****** Please put Parent Volunteer in the *Job Title* section.

******* If you have any questions, please email Tiffany Sever at tsever@deltachristianschool.org